

Personnel -- CertifiedTravel; Reimbursement

The Board of Education shall reimburse employees and officials of the district for actual and necessary expenses incurred while using private vehicles out-of-district for school business, or while attending authorized meetings or conferences.

Staff members attending educational conferences or on official school business approved in advance by the Superintendent of Schools or designee may be reimbursed for other expenses, including hotel room, meals and registration within the allowance approved in advance of the trip.

Policy adopted: July 16, 1990

WESTON PUBLIC SCHOOLS
Weston, Connecticut