

Weston Public Schools
 Board of Education Special Meeting
 Weston Middle School Library Resource Center
 September 19, 2016

Attendance:

Ellen Uzenoff, Chairperson	Dr. William McKersie, Superintendent
Philip Schaefer, Vice Chairperson	Dr. Kenneth Craw, Assistant Superintendent of Curriculum and Instruction
Elise Major, Secretary/Treasurer	Dr. Craig Tunks, Director of Digital Learning and Innovation
Jacqueline Blechinger	Mr. Lewis Brey, Director of Human Resources
Daniel McNeill	Mr. Richard Rudl, Director of Finance and Operations
Denise Harvey	Ms. Lois Pernice, Director of Pupil Personnel Services
Sara Spaulding	

I. CALL TO ORDER, VERIFICATION OF QUORUM
 Ellen Uzenoff, Board Chairperson

II. EXECUTIVE SESSION

1. Discussion regarding Memorandum of Understanding with Weston Teachers' Association regarding the positions of Curriculum and Instructional Leader (CIL) for Visual and Performing Arts and Theater Coordinator
2. Discussion regarding Memorandum of Understanding with Weston Teachers' Association regarding paid military leave
3. Discussion regarding Tentative Agreement between Weston Board of Education and Weston Administrators' Association for a collective bargaining agreement

III. PLEDGE OF ALLEGIANCE

IV. RECOGNITION – No report

V. APPROVAL OF MINUTES

The Board voted to approve the minutes from August 15

Motion: Moved that the Weston Board of Education approves the minutes of the August 15, 2016 Regular Session. Motion by Mr. Schaefer, second by Ms. Harvey, all in favor (7-0)

VI. PUBLIC COMMENT – No public comments

VII. NEW BUSINESS

1. **School Resource Officer introduction and update**

Officer Mogollon presented an update outlining the position of an SRO, his training, and collaborative work within the schools. Weston High School Principal Ms. Lisa Deorio also gave an overview of his schedule and how Officer Mogollon's presence has already been felt throughout the District.

2. **Resignation**

Dr. McKersie will confirm the resignation of Brian Scott from Weston Public Schools and his teaching and curriculum instructional leader positions.

Motion: Moved that the Weston Board of Education notes the resignation of Brian Scott, 1.0 FTE Weston High School teacher and curriculum instructional leader, effective August 5, 2016.

Motion by Ms. Major, second by Mrs. Blechinger, 6 in favor – Mrs. Uzenoff, Mr. Schaefer, Ms. Major, Ms. Spaulding, Mr. McNeill; 1 abstained – Ms. Harvey (6-0-1)

3. **Approval of Memorandum of Understanding between Weston Teachers' Association regarding the position of Curriculum and Instructional Leader (CIL) for Visual and Performing Arts and Theater Coordinator**

Motion: Moved that the Weston Board of Education approves the Memorandum of Understanding between the Board of Education and the Weston Teachers' Association regarding the positions of Curriculum and Instructional Leader (CIL) for Visual and Performing Arts and Theater Coordinator. Motion by Ms. Harvey, second by Mr. McNeill, all in favor (7-0)

4. **Approval of Memorandum of Understanding between Weston Teachers' Association regarding paid military leave**

Motion: Moved that the Weston Board of Education approves the Memorandum of Understanding between the Board of Education and the Weston Teachers' Association regarding paid military leave. Motion by Ms. Major, second by Mr. Schaefer, all in favor (7-0)

5. **Ratification of the Tentative Agreement between Weston Board of Education and Weston Administrators' Association for a collective Bargaining Agreement, effective July 1, 2017 through June 30, 2020**

Motion: Moved that the Weston Board of Education ratifies the Tentative Agreement between the Board of Education and Weston Administrators' Association for a collective Bargaining Agreement, effective July 1, 2017 through June 30, 2020. Motion by Mr. McNeill, second by Ms. Major, all in favor (7-0)

6. FY 2016 Year-End Financial Report

Mr. Rudl, Director of Finance and Operations, reviewed the Year-End Financial Report. End-of-year transfers totaling \$794,397 were presented for approval. Transfers were necessary to cover adjustments for year-end projects, AFSCME settlement, severances, tuition revenue received, contracted speech and language services, bus aids, repairs to drains by WMS pool, installation of safety rails at WHS gym bleachers, roof repairs, adjustment for a parks and recreation payment, WMS door installation and asbestos abatement, WHS lab renovation, sound reduction in band room at WHS, repair to air conditioner compressor, leaf blower, bleacher safety rail, load testing connections, social studies and environmental science textbooks, VEX kits, curriculum development, EdLeader21 payment, reclassification of salaries to sick bank, stipend reclassification, security guard coverage, and professional development for librarians. Fiscal year-end balance was \$1,205, which will return to the town. Discussion by the Board followed.

Motion: Moved that the Weston Board of Education approves the final financial report and transfers presented by Mr. Rudl for the fiscal year ending June 30, 2016. Motion by Ms. Harvey, second by Mrs. Blechinger, all in favor (7-0)

7. Second FY 2017 Financial Update and Approval of Transfers

Mr. Rudl, Director of Finance and Operations, provided a monthly financial update. Transfers totaling \$1,091,164 were presented for approval. Transfers were necessary to cover adjustments for staff turnover, AFSME and unaffiliated support staff salary increases, salary increases for Central Office administrators, security reorganization, reallocation of CIRMA insurance policy expenses, roof repairs/air conditioning compressors/WMS safety rails/load testing connections (purchased in FY2016, freeing up funds), air conditioning in orchestra room at WMS, restoration of library learning commons funds, social studies and environmental science textbooks (purchased in FY2016, freeing up funds), and mileage reimbursement for the Superintendent. Discussion by the Board followed.

Motion: Moved that the Weston Board of Education approves the transfers as presented by Mr. Rudl in the second FY 2017 financial update. Motion by Mr. Schaefer, second by Ms. Blechinger, all in favor (7-0)

8. Discussion and vote on extension of School Resource Officer Agreement between the Weston Board of Education, Weston Police Department and Weston Board of Police Commissioners

Dr. McKersie, Superintendent of Schools, will discuss the extension of the agreement between the Weston Board of Education, Weston Police Department, and Weston Board of Police Commissioners for the School Resource Officer. Mr. Lewis Brey, Director of Human Resources and Internal Counsel, reviewed the conditions of the agreement, must be renewed each September, prior to the October Board of Education meeting.

Motion: Moved that the Weston Board of Education extends the agreement between the Weston Board of Education, Weston Police Department and Weston Board of Police

Commissioners regarding the School Resource Officer Program through October 12, 2019. Motion by Mr. Schaefer, second by Ms. Major, all in favor (7-0)

VIII. OLD BUSINESS

IX. SUPERINTENDENT'S REPORT

1. Next Regular Board Meeting is on Monday, October 24, 2016, at 7:30 p.m.

2. District Update

a. Enrollment

Dr. McKersie updated the Board to the current enrollment, noting a change in the NESDEC total enrollment, which includes outplaced students, where the enrollment number we were using as a District did not. NESDEC enrollment projections and an analysis of enrollment trends and issues will be presented to the Board in November 2016 by Mr. Lewis Brey.

b. Student Privacy Law

As of October 1, a new student privacy law Public Act 16-189, An Act Concerning Student Data Privacy, will be in effect. Weston is very well positioned to manage this law and are working with Dr. Tunks and the technology department.

c. Recurring BOE Agenda Items

Dr. McKersie has been working on building a clear agenda for what comes before the Board every month.

d. District Communication

Dr. McKersie has been sharing with staff and Board members great things he sees while throughout the District via emails titled "Weston WOW." The video used during Convocation was sent to all families as part of a welcome message.

e. Monthly Reports

There is a change in the presentation of the monthly principal's reports. The reports will not be presented in person by the principals, but be incorporated under a new "Written Reports" section.

X. COMMITTEE REPORTS

Ms. Uzenoff prefaced this portion of the meeting by stating that we will be gathering all monthly written committee reports and attaching to the agenda. We will use meeting time for any other committees to report.

- 1. Communications Committee – Sara Spaulding, see attached minutes**
Ms. Spaulding noted a shift from using the Town of Weston crest to the “W” logo. This is an interim step while we work to create something more distinct as a District logo.
- 2. Curriculum Committee – Philip Schaefer**
Ms. Harvey highlighted the following items from the September 14 meeting: review of the curriculum instructional leader role, planning of project challenge curriculum update, and goals and priorities of curriculum and instruction for the year.
- 3. Finance Committee – Denise Harvey**
Ms. Harvey highlighted the following items from the September 16 meeting: staff turnover savings report, WTA early retirement savings report, funding for two additional teachers, budget calendar, and budget book modification discussion.
- 4. Facilities Committee – Elise Major**
Ms. Major highlighted the following items from the September 15 meeting: inventory of long-term capital projects and current needs, looking through the lens of our 10-year facility plan. Bids have gone out and expectation is that in March, 2017 we will have the report to begin the District planning process.
- 5. Policy Committee – Daniel McNeill, see attached minutes**
- 6. Negotiations Committee – Ellen Uzenoff**
There was nothing to report.
- 7. CES – Elise Major**
There was nothing to report.
- 8. CABE – Daniel McNeill**
Mr. McNeill noted that CABE/CAPSS Convention will be held November. CABE holds a number of beneficial monthly workshops and webinars and if Board members are not receiving regularly updates from them, to let him know.
- 9. Weston Education Foundation – Sara Spaulding**
Ms. Spaulding noted that the Trivia Night fundraiser will be held on November 5, with all proceeds going towards the District’s digital learning spaces.

XI. WRITTEN REPORTS

- 1. Principals’ Reports – see attached reports**

XII. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 8:43 p.m.

Minutes prepared by Meredith Herman, Board of Education Clerk.

Chairman

Secretary

Approved by the Board of Education October 24, 2016.

DRAFT